

## 2 EXHIBITOR STRUCTURAL UNDERTAKING

### Cape Town Book Fair

Return to: Sadika Ahmed, (f) +27 21 418 5949

Please note that this form is compulsory and needs to be completed

Company Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company VAT No: \_\_\_\_\_

Exhibition Stand & No: \_\_\_\_\_  
Tel No: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### EXHIBITOR STRUCTURAL UNDERTAKING (to be completed by Shell Scheme Package Exhibitors)

- I WILL NOT be adding any internal structures to my basic shell scheme stand package (excluding furniture, electrics etc.)
- I WILL be adding a roof structure / covering over my basic shell scheme package. I attach a scaled drawing with metric dimensions clearly showing the position, length and height of the roof structure, together with the name and contact details of the appointed contractor. I furthermore confirm that I will provide a smoke alarm(s) as well as a fire extinguisher on the stand.
- I WILL be displaying a vehicle on my stand and have noted the special requirements.
- I WILL be adding internal structures (i.e. walls, doors etc.) to my basic shell scheme stand package. I attach a scaled ground and elevation drawing(s) with metric dimensions clearly showing the position, length and height of these additions, together with the name and contact details of the appointed contractor.
- I WILL be building a double storey stand and will provide the organisers with an approved Structural Engineer Certificate.

\_\_\_\_\_

Signature

\_\_\_\_\_

Print Name

\_\_\_\_\_

Date

### EXHIBITOR STRUCTURAL UNDERTAKING (to be completed by Custom Design Stand Exhibitors)

All exhibitors with FLOOR SPACE or DESIGNER stands must complete the following form and return it to the organisers. Failure to complete the form will result in the organisers prohibiting build-up in terms of the Safe Working Practices Act. We advise that the following contractor has been appointed on our behalf to erect the above stand and/or install electrical equipment. We also confirm that they have read and understood and agree to abide by the relevant regulations issues.

**APPOINTED CONTRACTING CO.** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**CONTACT NUMBERS:** TEL: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BRIEF DESCRIPTION OF WORK:** \_\_\_\_\_  
\_\_\_\_\_

**PLEASE FORWARD 2 COPIES OF ALL DRAWINGS AND FULL DETAILS OF ANY ELECTRICAL WORK.**

**SIGNED FOR EXHIBITOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNED FOR CONTRACTOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNED FOR ORGANISER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

- I HAVE attached my stand design.
- I WILL provide the organiser with the structural engineers certificate prior to the opening of the fair.

Please ensure that ALL information you supply is correct. In the event of incorrect information being supplied, the organisers reserve the right to make any necessary alterations to stand designs on site.

**DEADLINE:  
09 APRIL 2009**