

[www.capetownconvention.com](http://www.capetownconvention.com)

**PROFORMA INVOICE**

**CATERING ORDER FORM** **DEADLINE:** seven (7) working days prior to an event  
**EXHIBITION CATERING 2010**

**RETURN TO:** Zubeida Isaacs  
 1 Lower Long Street, Cape Town, 8001  
**Fax:** +27 21 410 5039/**Tel:** + 27 21 410 5000  
 e-mail: zubeida@cticc.co.za

<b>Company name</b>	<input type="text"/>	<b>Exhibition/Event Stand #</b>	<input type="text"/>
<b>Postal address</b>	<input type="text"/>	<b>Office #</b>	(+ ) <input type="text"/>
	<input type="text"/>	<b>A/H/mobile #</b>	(+ ) <input type="text"/>
	<input type="text"/>	<b>Facsimile #</b>	(+ ) <input type="text"/>
<b>Authorised by</b>	<input type="text"/>	<b>e-mail address</b>	<input type="text"/>
<b>Signature</b>	<input type="text"/>		
<b>Date</b>	<input type="text"/>	<b>Dates required (From-To)</b>	<input type="text"/>

ORDER	Quantity Required	Cost Zar	Delivery Time	Delivery Date	TOTAL
<b>SOMETHING SWEET</b>					
Cookie and Biscuit Treats	40 units	R155.00			
Sweet and Savoury Muffins	10 pax (15 pieces)	R175.00			
Selection of Mini Danish Pastries, Apple, Custard& Peach	10 pax (15 pieces)	R175.00			
Mini Assorted Sweet Tartlets Pecan, Lemon& Fruit	10 pax (15 pieces)	R185.00			
<b>SOMETHING COLD</b>					
Japanese Sushi Platter (California & Maki rolls)	30 pieces	R425.00			
South African Cheese and biscuit Platter	10 pax (10-15 pieces)	R480.00			
Cured Cold Meat Selection	10 pax (10-15 pieces)	R400.00			
Assorted sandwiches	10-15	R395.00			
<b>SOMETHING HOT</b>					
<b>ROBIN ISLAND PLATTER</b> Crumbed Mussels, Shrimps Rissoles, Prawn Spring Rolls and Cajun Grilled Prawns	10-15 pax (45 pieces)	R420.00			
<b>TABLE MOUNTAIN PLATTER</b> Spicy Chicken dummys Cheese & Onion samoosa Beef Satays and seafood Palmers	10-15 pax (45 pieces)	R420.00			
<b>DEVILS PEAK</b> Chicken Satays Mini Cheesy Beef dog, Crumbed haloumi cheese and spinach Quiche	10-15 pax (45 pieces)	R420.00			

**Please note: NO OUTSIDE FOOD OR BEVERAGE items will be allowed onto the CTICC premises.**

ORDER	Quantity Required	Cost Zar	Delivery Time	Delivery Date	TOTAL
<b>LIONS HEAD</b> Vegetable Spring rolls , Chicken wings, beef kebabs and fish goujons	<b>10-15 pax (45 pieces)</b>	<b>R420.00</b>			
<b>WINELANDS</b> Phyllo cheese pies, and feta quiche, Italian palmers ,crumbed haloumi and jalapeño rissoles	<b>10-15 pax (45 pieces)</b>	<b>R420.00</b>			
<b>All Platters Accompanied by dips in Sauces</b>					
<b>COLD CANAPE PLATTER</b>	<b>10 – 15 pax (45 pieces)</b>	<b>R375.00</b>			
<b>SOMETHING SNACKY</b>					
Salted Peanuts and Raisins	350g	R80.00			
Pretzels	200g	R85.00			
Cajun Spiced Cashew Nuts	350g	R145.00			
Biltong	250g	R185.00			
Droe-wors	250g	R185.00			
Salted mixed nuts	350g	R135.00			
Peppermints / Endearments	250g	R85.00			
Caramelized Nuts	350g	R85.00			
<b>Staffing can be hired with a minimum charge of 4 consecutive hours</b>					
Stewards		R60.00			
Waiters		R60.00			
Barmen		R70.00			
Section Leader/Supervisor		R105.00			
Barista		R185.00			
<b>Additional Crockery ,Cutlery ,and glass ware can be provided subject to the hire of a waiter at R60.00 with a minimum charge of 4 consecutive hours</b>		<b>SUB TOTAL</b>		ZAR	
				ZAR	
		<b>TOTAL</b>		ZAR	

Payments received after the deadline date are subject to and additional 20% surcharge

Exhibition/Event:

Stand #: .....

Signature:.....

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Conditions governing the supply of food and beverage items:  
**(Please read carefully. The completion of this form implies understanding and acceptance)**

- **Please note that the CTICC is the exclusive supplier of food & beverage to all exhibitors. You are therefore not allowed to bring your own food or beverages into the hall or to arrange for their delivery by third parties.**
- Orders to the value of less than R 150 will be charged a R 20 delivery fee.
- All prices are inclusive of VAT and are valid for 2010
- Food items must be ordered at least 7 working days before the start of the exhibition.
- Food orders required for the following day to be placed by no later than 12h00 the previous day
- Lunch items will be delivered between 11.00 and 13.00. Beverage items will be delivered between 08.00 and 11.00.
- Under no condition may ordered items be returned for credit, unless said items are not up to standard.
- The cost of the products and services we supply to you will automatically be deducted from your credit/debit card. You should therefore ensure that you have quoted your credit/debit card number correctly.
- Any special requirements regarding equipment, materials & services can be addressed to our Conference & Exhibition Service Department, who will be pleased to assist you on 021-410 5000 (office hours)
- The hire of crockery, cutlery, glassware etc. is subject to the hire of a waiter.

To effect payment please complete authorisation to charge to credit/debit card	
Circle your credit card company: American Express, Visa, Eurocard/Mastercard, Diners Club/Debit Card	
Credit Card number:	
CVV No. (Last 3 No's on back of card):	
Expiry date:	
Name of credit card holder:	
Name:	
Signature:	

***No orders will be delivered unless payment has been received***  
***PLEASE FAX THROUGH PROOF OF PAYMENT***

BANKING DETAILS	
<b>Account name:</b>	OPCO Exhibitor Services
<b>Bank:</b>	ABSA Bank Limited
<b>Branch:</b>	Heerengracht
<b>Branch code:</b>	632005
<b>Account no.:</b>	4072900731
<b>S.W.I.F.T</b>	ABZA JJ
<b>Address</b>	